



Key Information Document

The Employment Agency Standards (EAS) Inspectorate is the government authority responsible for the enforcement of certain agency worker rights. You can raise a concern with them directly on 020 7215 5000 or through the Acas helpline on 0300 123 1100, Monday to Friday, 8am to 6pm.

This document sets out key information about your relationship with us, including details about pay, holiday entitlement and other benefits.

Further information can be found at More Recruitment South SLC Ltd

GENERAL INFORMATION

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| Your name: | |
| Name of employment business: | More Recruitment SLC Ltd |
| Type of contract you will be engaged under: | Contract for services |
| Who will be responsible for paying you (if different from your employer): | Our Payroll provider, Cooksey Jones will pay you. |
| How often you will be paid: | Every Week (Friday) |
| Expected or minimum rate of pay: | No less than national minimum wage |
| Deductions from your pay required by law: | Employee Tax & National Insurance |
| Any other deductions or costs from your pay (to include amounts or how they are calculated): | None |
| Any fees for goods or services: | None |
| Holiday entitlement and pay: | 28 days per annum, inclusive of bank holidays, to be paid as leave taken |
| Additional benefits: | Nest Pension after 3 months |

EXAMPLE PAY

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| Example rate of pay: | £12.21 x 37.5 hours = £457.88 (gross) |
| Deductions from your wage required by law: | Tax: £43.23 NI: £17.29 |
| Any other deductions or costs from your wage: | None |
| Any fees for goods or services: | None |
| Example net take home pay: | £397.36 |